AFRC-TNC-TNG 20 AUGUST 2022

MEMORANDUM FOR Drill Sergeant Leader Candidates

SUBJECT: Memorandum of Instruction (MOI) Drill Sergeant Leader (DSL) Selection Process for the Army Reserve (AR)

1. Purpose: To outline procedures for selecting Army Reserve (AR) DSL Candidates to serve at the United States Army Drill Sergeant Academy (USADSA).

2. Participants: TPU DSL Candidates from all Training Divisions (TD) of the 108 Training Command (Initial Entry Training) (108 TC (IET)).

3. AR DSL Candidates will be nominated by the 108 TC (IET) Command Sergeant Major to attend the 13-day DSL Certification Course (DSLCC) at Army Training Center- Fort Jackson, SC. The DSLCC Schedule for FY23 is 03-14 OCTOBER 2022; 03-14 APRIL 2023; 12-13 JUNE 2023; and 21 AUGUST-01 SEPTEMBER 2023. Future class dates will be published annually. Course will not be listed in ATRRS.

4. Drill Sergeants (DS) who are interested in serving as a DSL, will submit a packet in accordance with requirements listed below through their respective chain of command. Division CSMs will approve applicant by endorsement memorandum and forward packet to 108 TC (IET) G-3/5/7 SGM, SGM Anthony Anderson ([anthony.p.anderson10.mil@army.mil](mailto:anthony.p.anderson10.mil@army.mil)).

1. Qualifications for DSL applicants: Minimum experience of at least two (2) Annual Training periods or equivalent as a DS in a BCT environment (may be waived by 108 TC CSM).
2. Minimum rank required for DSL is SSG (E-6). Senior SGT (E-5) will be considered if on current PPRL and reserve for the Resident Phase of ALC.
3. Maximum rank is SFC (E-7) with less than 2 years TIG
4. Nomination packet: 108 TC (IET) packet will mirror the USADSA packet. 108 TC (IET) staff will forward submitted packet to the USADSA if individual is nominated for attendance at DSLCC. USADSA MOI (See Enclosure 1) for DSLCC and Sample Training Schedule (See Enclosure 2) are enclosed.
5. All Candidates must complete and submit a packet containing the following items:
6. Certified copy of Soldier Record Brief.
7. Typed military biography using MS Word, 12-point Arial font (See Enclosure 3)
8. Last three NCOERs.
9. Most recent ACFT Score Card (DA Form 5500/5501 if needed).
10. DA Form 1059 from the USADSA.
11. Division CSM endorsement memorandum. (See Enclosure 4)

5. Applicants will be scheduled for interview prior to being nominated by the 108 TC (IET) CSM to attend the DSLCC. Interviews will be conducted remotely via Army 365 or teleconference. At a minimum, interview panel members will consist of 108 TC (IET) CSM (or designated DS qualified representative), at least one (1) Training Division CSM (or designated DS qualified representative), USADSA Deputy Commandant (or designated representative) and AR DSOY. Guidance to 108 TC (IET) Interview Panel Members:

1. DSL Candidates are to be evaluated in accordance with the “Army Total Soldier Concept.”

(1) Overall evaluation will consist of packet review as well as assessment of military knowledge, bearing, presence and performance during the interview.

(2) DSL Candidates will be evaluated based on the USADSA Interview Rubric; both positive and negative feedback will be annotated.

(3) Panel Members will be provided topics for area of assessment. All questions will be situationally based.

1. Panel Members will provide written feedback and vote based on all areas assessed during the Evaluation Panel.

6. Nominated DSL Candidates will attend DSLCC where they will be evaluated IAW the USADSA DSL Selection MOI (See Enclosure 1).

7. TPU DSL Candidates who are recommended by the USADSA Panel, may be offered an Active Duty for Operational Support – Reserve Component (ADOS-RC) tour at the USADSA for a period of no less than 365 days with the opportunity to serve up to 1825 days. DSL Candidates will complete a “blueing” phase at the beginning of the tour which will include one (1) or two (2) full Basic Combat Training (BCT) cycles on ATC Jackson (exact length of time will be determined by the USADSA).

NOTE: Due to the length of this tour, assignment as a DSL will require a permanent change of station (PCS) to Fort Jackson, SC and per diem is not authorized as per Army Regulation 135-200, paragraph 6-14. d.

8. Point of contact for this memorandum is SGM Anthony P. Anderson at 704-342-5119 and [anthony.p.anderson10.mil@army.mil](mailto:anthony.p.anderson10.mil@army.mil) , or MSG Telfair Nixon at 704-227-2820 x 2399 and [telfair.nixon.mil@army.mil](mailto:telfair.nixon.mil@army.mil) .

//Original Signed//

JUDDIAH G. MOOSO

CSM, USAR

Command Sergeant Major

ENCLOSURES:

USADSA DSL Selection MOI (Enclosure 1)



DSLCC Sample Training Schedule (Enclosure 2)



Military Biography (Instructions) (Enclosure 3)



Division CSM Endorsement Memo (template) (Enclosure 4)



Application Timeline (Enclosure 5)



Drill Sergeant Leader Information – USADSA (Enclosure 6)

